

Start Date\_\_\_\_\_

## Delightful Learning Center Contract

Prov ID: C201718  
1118 N. 7th St. Tfwy  
Kansas City, KS 66101  
(913) 382-3652

Child's (Children's) Name(s):\_\_\_\_\_

Address:\_\_\_\_\_

Phone:\_\_\_\_\_

Parent's Name:\_\_\_\_\_

Occupation and address of employer:\_\_\_\_\_

Work Phone and e-mail:\_\_\_\_\_

Responsible person to call in an emergency when parent cannot be reached:

Name:\_\_\_\_\_ Phone:\_\_\_\_\_

Address:\_\_\_\_\_

Persons authorized to pick up child besides parents:

\_\_\_\_\_  
\_\_\_\_\_

**Financial Arrangements:** These can be flexible for each family but must be set abided by Hours/Days requiring care:

Monday\_\_\_\_\_

Tuesday\_\_\_\_\_

Wednesday\_\_\_\_\_

Thursday\_\_\_\_\_

Friday\_\_\_\_\_

**Tuition Rates:** (Do not fill out!) Weekly\_\_\_\_\_

Fees are to be paid by the 5th of the month for the period of one month. Person responsible for payment of fees\_\_\_\_\_. After a five-day grace period, five dollars per day late fee will be assessed. One week's deposit is due in advance.

### Photo Release

Educational photos will be taken of your child to share daily experiences. The purpose will solely be to display on our business social media and also to share with parents on COR learning. \_\_\_\_ (initials)

### Withdrawal

A two-week written notice of withdrawal is required so necessary enrollment preparations can be made. If notice is not given, two weeks of tuition will be billed to the family.

## Arrangements for vacations and sick time

Child Care Closure: Delightful Learning Center is closed on certain Federal Holidays included in the tuition rate. New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and the week between Christmas and New Year's Eve. The center will be closed on two designated days for Staff Development. Parents will be notified ahead of time. Child's Vacation: Two weeks of vacation are allowed. Any time after that must be paid for in order to hold the position.

If the child is ill, the parent will contact the child and make arrangements to pick up the child within one hour. If the child is severely ill, two weeks of vacation are allowed. Time after that must be paid to hold the position.

## Program: Daily Schedule

The schedule for infants is based on their individual needs so that each one eats, sleeps, plays, and is changed according to his or her own schedule and in consultation with parents. As they grow as a group, they may develop similar schedules. Toddlers, too, have opportunity to choose what they would like to explore, while their day may follow a more general schedule. Typical indoor activities may include manipulative toys, dramatic play, building and construction toys among a number of different resources or activities for children to choose from. Outdoor activities may include active play equipment or simply exploration of our natural resources.

Preschool Children should arrive in class by 9:00 am so as to limit disruptions of class-time. Parents are asked to notify the program on any day their children will not be coming or will be arriving late. Our program features a strong emphasis on phonics as the basis for pre-reading and reading skills. Similarly, our math program begins with foundational building blocks of counting one-to-one correlation, grouping of physical objects, and pattern recognition all in preparation for numbers and mathematical operations.

## Field trips

If a field trip is scheduled, parents will be notified and permission slips requested.

## Hours of Operation

The program is open from 7:00 am - 5:30 pm Monday-Friday. A \$5 late fee will be assessed for each 5 minutes past the 6:00 pm or past the one-hour deadline for sick child pick up.

## Agreement

We have completed these policies together, and hereby agree upon their use for the child(ren) \_\_\_\_\_  
for the period beginning \_\_\_\_\_ and ending \_\_\_\_\_.

We also agree to abide by the policies and procedures written in the family handbook.

Do you require a payment receipt?

Will you require a year-end payment?

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date