

Application for Employment



Personal Information

Full Name:

Date of Birth:

Maiden Name:
(Previous Names)

Social Security #:

Address:

City

State

Zip Code

Email:

Phone:

Emergency Contact & Number:

- To work in this Licensed child care, you must:
- 1. Be 18 years of age with a High School diploma.
 - 2. Have substitute training requirements completed.
 - 3. Pass a Kansas State Criminal Background Check.
 - 4. Be free of communicable diseases (physical and TB test required)

Position Information

Position Applied For:

Available Start Date:

Desired Salary:

Full-Time

☐

Part-Time

☐

Hours desired to work?

What Days?

M

T

W

Th

F

Do you have reliable transportation?

Yes or No

Have you ever worked for us before?

Yes or No

When?

Have you worked under a different name?

Yes or No

Name?

Certifications/Trainings (CPR, First Aid, baby-sitting, parenting, etc.):

Highest Level of Education

Degree

Institution

Dates Completed

Area of Study

List any Professional Certifications or Specialized Trainings

Work History

<u>Company Name</u>	Job Title	Dates of Employment

Responsibilities

Reason for Leaving

Previous Salary	Reference Name and Phone #	May we contact them? Yes or No

<u>Company Name</u>	Job Title	Dates of Employment

Responsibilities

Reason for Leaving

Previous Salary	Reference Name and Phone #	May we contact them? Yes or No

<u>Company Name</u>	Job Title	Dates of Employment

Responsibilities

Reason for Leaving

Previous Salary	Reference Name and Phone #	May we contact them? Yes or No

Application Questions

Describe the importance of teamwork:

Describe your philosophy on discipline:

Give a brief description of what you would do on a typical day of Child Care:

Describe any additional information you feel is necessary to explain your full qualifications.

If Hired, what are your future career goals with our center?

Are you a US citizen or an alien who has the legal right to work in this country? Yes or No?
Have you been convicted of a felony? Yes or No If yes, please explain:

****Persons convicted of a felony cannot be employed by licensed child care centers in the state of Kansas. ** I certify that the answers to the questions on this application and the information I have supplied are true and complete to the best of my knowledge. I authorize Delightful Learning Center to investigate my background and to confirm information contained in this application. I release Delightful Learning Center and or any other person, organization, or institution, from any and all liability that may result from any investigations into my background conducted by Delight Ahead and its management staff.**

Thank you for completing this application form and for your interest in working for us. DLC will adhere to a policy of equal employment opportunity. All employment decisions are made without regard to race, religion, age, sex, color, national origin, or handicap and in full compliance with all federal and state laws. Your opportunity for employment with us is based on your merit, past-experience, and your ability to perform the job.

I understand that misrepresentation or omission of facts on this application, or any other records, will be cause for the rejection of my application or my immediate discharge should I subsequently be employed. Further, I accept that nothing in this application, or in granting of an interview, implies or should be understood as a promise of employment. I also understand that should I be subsequently employed by Delight Learning Center, I have the right to terminate my employment at any time and that Delightful Learning Center may at its discretion terminate my employment at any time with or without prior notice.

Signature

Date